



# Emergency Procedures

In the event of any situation which impacts on the safe travel arrangements of students, (for example bushfires in districts students come from), the school will enact its Emergency Procedures Policy.

A copy of these procedures can also be found on the school website [www.mitchamgirlshs.sa.edu.au](http://www.mitchamgirlshs.sa.edu.au).

Parents / Caregivers are asked to indicate the course of action they wish the school to take in these circumstances. Please select one of the following options:

**In the event of any situation which impacts on the safe travel arrangements of students, I**

**would like my daughter:** .....  
Daughter's name

To remain under the supervision of school staff until either the situation has passed or until the student is collected by a parent or their nominee.

Please state who may be collecting student:

- 1. .... relationship to student .....
- 2. .... relationship to student .....
- 3. .... relationship to student .....

Usually the students will be kept in the school gymnasium unless circumstances require relocation to another safe location.

To be dismissed to an alternative safe travel plan\*, for instance travel to a relative or friend living in an area away from the emergency (please supply name, contact and transport details):

\*Alternative safe travel plan

Transport details .....

.....

Name/s of relative or friend

.....

**Signature: Parent / Caregiver** ..... **Date:** .....

Phone numbers: home ..... work ..... mobile .....