



**Mitcham Girls**  
High School

## Information to Parents/Caregivers

# School Fees 2024 / Years 7-13

Dear Parents / Caregivers,

The aim of this circular is to give you detailed information about our school fees so that when you receive your invoice in early January you will have a better understanding of the fee structure used at Mitcham Girls High School.

As a public school, our aim is to keep school fees as low as possible, yet provide the best possible education for girls. You will find that our fees, compared to other schools, are very reasonable.

The Governing Council has set our Materials and Services Charges for this year at \$855.00 plus additional subject charges for Music Tuition Lessons & Instrument Hire, Yr 10 to Yr 11 Food Tech, Stage 1 Food & Nutrition & Stage 2 Food Nutrition.

A poll is conducted of all families whose daughter/s are registered to attend Mitcham Girls in 2024. The 2024 Materials and Services Charge will be set at \$855.00 plus levied subject charges, and will all be legally recoverable.

### Materials and Services Charge 2024

The Governing Council has set the Materials and Services Charge at \$855.00 plus any applicable subject charges. Your itemised invoice will provide funds for your student:

- Text Book Hire/E-Book Access
- Photocopied Material
- Access to Student Information Technology
- Access to Machinery
- Access to Equipment
- Curriculum/Subject Supplies & Services
- Library resources including access to borrowing library resources

### Other Charges

Camps and excursions, VET courses, musical instrument hire and First Aid courses during the year are not included in the School Fees and must be paid in full before the activity begins.

**Year 7 Camp** will take place in Week 4, 19/2/2024 to 21/02/2024 Term 1. The cost for the 2024 camp is \$380.00. For your daughter to attend, payment must be made in full by the end of Week 3 (Friday 9 February 2024).

### Music Students

Music instruments, if required, may also be hired from the school. Year 7 to 12 - \$80.00 per semester.

### Identification Cards

All students require an ID card as proof of identity for accessing cheaper public transport and other services; this card is also used for the borrowing of school resources, access to the Internet and printing. ID Cards are arranged by the school and, for the purpose of organizations, the 2023 Year 7 student photos were taken on the **Transition Day** held on the **8th December 2023**. For students who do not attend the Transition Day, their ID photo will be taken in **Term 1 2024 – 9th February 2024** on the whole school photo day. For those students who start school later in the year ID photos are arranged through the Library.

### ICT for Learning Program - SRD

2024 will see the continuation of our ICT for Learning Program (SRD – Student Recommended Device). The school facilitates, through our website, the purchase of high-end devices at educational prices. These devices will then be able to be used extensively at school and home. These devices have a battery that aim to last the whole school day and beyond. The Lenovo devices are covered by a 3 year warranty and will be repaired on-site by Lenovo technicians should the need arise. Laptops will be delivered to your home and feel free to contact our ICT team for more information

### Voluntary Contributions

All money received through fees is spent on providing essential resources and materials to the students. Other redevelopments need to be funded through fundraising, bequests, Government Grants or voluntary contributions.

Any support towards the following will be appreciated:

- **Building Fund - \$60.00**  
Donations are tax-deductible and the funds received will be used to improve the physical environment of the school. Our immediate goal is to commence renovations to our Home Economics classrooms.
- **Library - \$40.00**  
Donations are tax-deductible and the money used to improve teaching and learning resources.

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## Payment of Materials and Services Charge Options

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Invoices for the Materials and Services Charge will be posted to all families in early January 2024. Please see below preferred methods of payment.

### 1. QKR

Pay via the mobile app or QKR website. Once set up QKR can also be used for other fees, excursions, performances and paying at the canteen: <https://qkr-store.qkrschool.com/store/#/home>

### 2. Direct payment

Use any bank to transfer to the school Bank SA account using the **Family Code** as identification or **Invoice Number**. Bank Details: **BSB 105-084 /Account No. 323070240**

### 3. Payment at Mitcham Girls High School

For your convenience, staff will be available to assist parents with Materials and Services Charge payments and School Card applications from 23 January 2024, 8:30am – 3:00pm. Payments can be made via EFTPOS or cash.

### 4. Payment over the telephone

EFTPOS with credit / debit card over the phone.

A minimum \$50.00 is required as a first instalment. All fees are to be paid in full by the end of Term 1 (12 April 2024). If this proves to be difficult, please contact the Finance Team to negotiate alternative arrangements.

## School Card Scheme 2024

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A new School Card application must be made at the beginning of every year. A separate application is also necessary for each school attended by your children.

DfE has informed us that in 2024 parents/caregivers who qualify for the school card will receive a standard sum of for **Year 7-13 \$379.00**. The school encourages parents to pay the prescribed balance of \$476.00 for Year 7-13. (Please see payment options above).

NB - Eligibility criteria and enrolment details can be obtained through the school's Finance Office. It is the school's request that all applications be lodged for approval by March 2024. If your daughter is eligible to receive School Card funding it is your responsibility as the parent/caregiver to lodge the appropriate forms, not the responsibility of the school. Please note subject levies are not covered by the school card program.

## School Photos

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School photos will be taken on Transition days and whole school photo days. 'The School Photographer' will provide this service. Payment of school photographs will be via a payment envelope on the day the photographs are taken. The payment envelopes will be issued to students on the first day of school.

The school does not handle any money. All arrangements are between families and The School Photographer.

## Booklists

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Campion Education can supply all of your required revision guides/workbooks and stationery needs. You may choose to purchase the stationery items from alternative suppliers, but revision guides and workbooks will need to be ordered from Campion Education.

Booklists and Stationery orders for Years 7-13 can be ordered online from the following Campion Education link:

<https://campion.com.au/parents/how-to-order/>

Campion orders are delivered to your place of business or home as per arrangements. Stationery purchases are not available through the school.

## Uniform Sales

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For further information and access to the online uniform shop please follow the below link:

<https://umspl.com.au/pages/mitcham-girls-high-school>

You can visit the Firlie shop without a booking (address below) between 9:00am to 5:00pm Monday to Friday and Sat – 9.00am– 12.00pm

Address: 985 South Road, Melrose Park  
Phone: 0431 776 713

## Volunteers Welcome

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If you have some free time during the 2024 school year then we need your help as a volunteer in the Canteen or Library.

It can be once a week /a fortnight /a month /a term. You will have some fun, meet other parents and help support our school community. The support received from parent volunteers is invaluable and we welcome any person who can be of assistance.

There are a couple of mandated checks to be met by those wishing to volunteer; one being the DHS Child-Related Screening Clearance which can take up to three months to be processed. Application forms for the DHS Screening Clearance are available from the school and can be lodged with the Business Manager. The other requirement is a Responding to Abuse and Neglect Training Day which will be offered at the school. Parents who are interested in volunteering at Mitcham Girls High School in 2024 will be provided with more information about this training.

**Heidi Forgan**  
**Business Manager**